



Kallista Primary School



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1 December, 2022

Dear Parent/Guardian,

Kallista Primary School is looking forward to another great year of teaching and learning and would like to advise you of Kallista Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. However, your financial support through parent contributions ensures a significant benefit to our delivery of excellent teaching programs.

This support has funded us to continue to upgrade equipment and develop programs in the specialist areas of ICT, Art, Physical Education, and Music. Your financial support has helped enable the continuation of our kitchen-garden program, which is highly valuable, and a program not offered in many schools these days due to financial shortfalls.

In 2023, we have two developments which your funds will also help us implement across the school. Firstly, we will be teaching AUSLAN at Kallista Primary School next year in every class, Prep to Year Six. Secondly we have employed an experienced teacher to be our Environmental Science teacher in 2023, based in the Kitchen-Garden program.

Your contributions also resource many practical items, which we would not otherwise be able to afford, such as replacing air-conditioning systems, purchasing sports uniforms, providing readers and high quality children's literature, and purchasing furniture for classrooms. These are just a few examples of important items which we would not otherwise afford.

We want to thank you for all your support because your help makes a big difference to our school and your child's education.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely

Christine Finighan
Principal

Richard Hecker
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Annual Amount per Student
<p><i>Classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, clay, beading • Environmental Science – Curriculum resources, equipment and materials • Mathematics – numeracy blocks, calculators, text books, stationary, maths kits • English – book boxes, class sets, novels, readers • Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers • Library – books, subscriptions • Investigations/STEM (science, technology and mathematics) resources • Music – instruments, books, pens, markers and folders • Sports – equipment, ribbons, materials • First Aid materials and equipment <p><i>Online Subscriptions</i> For example: AUSLAN, Smart Spelling, Essential Assessment, Maths300, PAT Maths, PAT English, Story Book</p> <p><i>ICT Devices – provision and upgrade of devices from the shared classroom sets</i></p> <p><i>Printing and photocopying of worksheets and learning materials</i></p> <p><i>Whole school events</i></p> <ul style="list-style-type: none"> • Picnic/Tabloid Sports – on-site • Book Week – Author/Illustrator 	\$330
Other Contributions - for non-curriculum items and activities	Amount
<p><i>Kitchen Garden Program</i></p> <ul style="list-style-type: none"> • Foundation – Year 2 (\$50) • Year 3 – Year 6 (\$100) <p><i>School grounds maintenance & improvements</i></p> <p><i>General Voluntary Contribution</i> (Welcome to nominate a programme if you wish)</p>	<p>\$ 50 / \$100</p> <p>\$ 50</p> <p>As desired</p>
	\$100 / \$150

Extra-Curricular Items and Activities

Kallista Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Details of these items and activities will be provided to students and families throughout the year, and may include:

- *Optional school camp for years 3 – 6*
- *Optional Interschool Sports, tennis, swimming, cross country, and athletics*
- *Optional Swimming Program (1-2 weeks)*
- *Other optional incursions and excursions to be scheduled*

Financial Support for Families

Kallista Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- *Camps, Sports and Excursions Fund* (CSEF) to eligible Health Care Card holders
- *State Schools Relief* (offers provision of school uniform, hats, bags and other items)

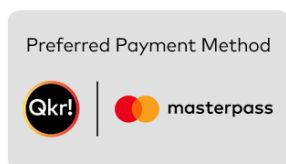
For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact either Christine Finighan (Principal) or Karen Trevorrow (Business Manager) on 03 9755 2633, or email kallista.ps@education.vic.gov.au

Total

Category:	Foundation – Yr2	Year 3 – 6
Curriculum Contributions	\$ 330	\$ 330
Other Contributions	\$ 100	\$ 150
TOTAL	\$ 430	\$ 480

Payment methods

Parent contributions can be made electronically via **Qkr** or **Compass** .



Alternatively, credit card and EFTPOS payments can be made directly at Kallista Primary School Office.

Refunds

Please note that parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and the Kallista Primary School's Refund Policy on our school website.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.